

P & C AGM Meeting – Wednesday 28 March 2018

Meeting opened: 2.32pm

Welcome to all and Acknowledgement of country offered: Heidi Dallimore

Attendees – Sam Murray, Claudia Scott, Kerrie Pringle, Heidi Dallimore, Judy Hodgkinson, Kirsty Mackay, Dee Seko, Alison Drummond-Jones.

Apologies: Simone Brenia, Jacqui Walder

President Sam Murray opened the meeting and thanked all for attending.

Previous AGM Minutes

- Minutes from the 2017 AGM were read by Sam Murray – moved Kerrie, 2nd Judy H, Seconded adopted.
- Business arising It was noted that the minutes erroneously were dated 16 March 2016 – but checking against the 2016 minutes, these were definitely the 2017 AGM minutes.

Financial report:

Claudia presented the audited financial reports.

The covering letter indicated that the finances had been managed within the scope and expectations of the accounting manual.

Claudia requested approval for Alison & Associates invoice \$825.00 be paid.

Claudia moved that the finances be accepted and that Alice and Associates be used to audit the 2018 accounts. Seconded by Sam . Endorsed

Acceptance of Alison and Associates to be detailed in the next general minutes

President's report:

See Appendix A for a copy of the report. Sam read her report which demonstrated great appreciation for each of the hard working P&C members and volunteers. Great disappointment for the Family Fun Night which had to be postponed due to weather and a sincere wish that it goes ahead soon. Sam's report highlighted the exceptional fundraising activities that had continued across the year.

There was an overwhelming response from the P&C showing their appreciation for Sam's leadership.

Membership renewals:

Membership renewals were adopted for

Sam Murray, Claudia Scott, Kerrie Pringle, Kirsty Mackay, Dee (Dairne) Seko, Alison Drummond-Jones, Heidi Dallimore, Jacqui Walder, Kimberley Link.

Election of office bearers / executive:

Heidi declared all positions vacant and called for nominations

- President:

No nominations received at the meeting in person or writing

- Vice president:

Dee Seko self-nominated for vice president, seconded by Kerrie P, she accepted the nomination and was duly elected.

- Treasurer:

There was discussion around the responsibilities and tasks attached to this role. Claudia and Sam both offered to train.

Alison Drummond-Jones self-nominated for treasurer, seconded by Claudia S, she accepted the nomination and was duly elected.

- Secretary:

Kirsty Mackay self-nominated for secretary, seconded by Kerrie P, she accepted the nomination and was duly elected.

A motion was moved (Sam M 2nd Claudia S) to ensure that Allison, Dee and Kirsty are added as a cheque signatory and have the outgoing executives removed. The outgoing treasurer and president recommended that the net bank com biz users be restricted to two members due to costs, Allison and Dee.

Subcommittees:

There are no P&C subcommittees endorsed, however, this will be revisited if required. Moved by Sam and 2nd by Kerrie.

P&C Constitution:

The 2018 Constitution was endorsed for 2018 use – moved by Sam and 2nd by Claudia.

Student Protection Risk Management Strategy:

The P&C Qld template document was presented and scanned, moved Sam, seconded Judy with a motion that it be enacted at the first meeting in term two. The check list on page 9 was completed at the meeting.

Honorary Life memberships:

Nil

General Business from the AGM:

Future meetings were discussed, and changed to third Wednesday of each month to start at 4.30pm. Wednesday 18th April 2018 - week 1 term 2.

No meetings held during school holidays

Vicki will change the P&C email address to the three new executive.

Meeting closed: at 3.15pm

2018 AGM President Report

What a great year for the P&C 2017 was. The P&C did some amazing fundraising events that has contributed a whopping \$17,182 towards air conditioners for our classrooms. I would like to take this opportunity to thank every person involved in our P&C fundraising events – who are the families who support our events and come along to them, the donations given when asked, tuckshop, disco, movie night helpers, teachers who come along and help but I would also especially like to personally thank the people who volunteer hours and hours to make these events happen — Uniform Shop Volunteers Kerrie & Katie – Treasurer Claudia, this executive position is what makes our P&C tick, the work she does each week looking after our money is a big job so a big THANK YOU CLAUDIA - Jude from the tuckshop thank you for running our tuckshop but also all the extra time you put in volunteering your time at our events – I would like to also thank Heidi for always helping the P&C out with each and every event. Helping follow up our Teachers to follow up the kids for forms/money to be returned. This has significantly helped our fundraising events from what I have experienced in the past – so thank you Heidi.

Lastly a big thank you to the Family Fun Night Committee Kerrie, Katie, Shell and Victoria it was a real kick in the guts hey girls when the night had to be cancelled but hopefully the P&C will pick up where we left off and put the awesome night on – all the hard ground work has been done we just need to make it happen – so big thank you.

OK so let's break the year down – I love numbers you may not but these figures are exciting and something our P&C should be super proud of so here goes:-

We started the year off with our Family Movie Night for families to get to know each other for the new year. We watched the box office movie Trolls which everyone thoroughly enjoyed. We made \$890 which is great for our first event for the year.

Next we seen our Easter Raffle – donations flooded in which was amazing which meant our expenses were nil. We made \$2,149 on the raffle and made some people extra happy when they won the prizes of chocolate & bunny goodies.

Then in Term 2 we seen the Mothers Day Stall which is always popular with the Kids to get that something special for a loved one on Mothers Day. Father's Day Stall in September and in total we made a profit of \$1,715.

Disco time and the kids always love our Disco's and we did a profit of \$1,488 which was excellent from food, lucky door and glow products.

Jude organised a sports day canteen which we did \$730 and again all monies towards our air-cons.

Term 3 was our first ever Spell-a-thon and who would have thought it would be such a massive success. The end result was \$8,223 and the feedback we had the kids loved doing

something a little different – even though it was school work it was school work with a PRIZE!!! Lots of work went into this by both the P&C, teachers/staff and parents so a big thank you to all \$8,223 is a great result.

Some other events we made money on throughout the year was of course our tuckshop with a profit of \$2,007. Family contributions of \$835. Spare Change Challenge \$241. Uniform shop \$588. Hat sales a small profit – hats we don't like to make much money on but more a service to our families.

Lastly our Family Fun Night which was scheduled to be our BIG TERM 4 event which was cancelled due to bad weather but we made a profit of \$1,334 which is mainly the raffle, profit on Showbags and of course Victoria's amazing Gelato sales from the Tuckshop.

The P&C also contributed \$1,432 towards purchasing and engraving all the Gold Keys for our Students who reached this goal.

So that sums up 2017 for Torquay State School P&C and it was an absolute honour to be President for the year and to see the unreal fundraising events we held and the air conditioners so far installed. Again thank you to everyone who contributed and I would like to wish the new committee for 2018 all the best and if there is anything at all, myself and the other outgoing committee members can help with please just ask we are all more than happy to help.