

# GENERAL MEETING

Torquay State School – 16<sup>th</sup> May opened at 4.30pm

The order of business at a general meeting of the Association is as follows:	
<b>Apologies</b>	Kirsty Mackay
<b>List of attendees</b>	Alison Drummond Jones, Claire Nava, Samantha Murray, Dee Seko, Judy Hodgkinson, Rossie Llyod, Amanda Windle
<b>Confirmation of the minutes of the previous general meeting</b>	Dee moved, Sam seconded
<b>Business arising from the minutes of the previous general meeting</b>	<ul style="list-style-type: none"> <li>• FFN: Sub- Committee confirmed, Rossie Llyod, Kim Link, Donya (Dee) Hardman, Amanda Dyson-Windle, Dee Seko, Sam Murray to assist. 5 plus one assistant. Committee FFN to proceed. Alison asked for any invoices relating to FFN to be given to Judy at the tuckshop that way payments can be processed. Sub-committee to arrange meeting times and then have the function to report back to each P&amp;C meeting. Rossie volunteered to report back.</li> <li>• Disco 22 June 2018,             <ul style="list-style-type: none"> <li>○ Face painting quotes \$75 per hour (Fantasea), a balloon maker is \$75 per hour for 2 people, \$2 per face paint. Amada to check other pricing. Choice of 2. Glow paints / glitter paints as an option – check to see if senior students or families to face paint. Approx. \$40 for paint purchase costs. If done by self – gold coin donation.</li> <li>○ Food suggestions: Sausage sizzle, dim sims, mini pizzas, purchases can be made from Costco, cheerios in a cup with sauce made in slow cookers, cheese and crackers, fruit, lollies, other</li> </ul> </li> </ul>

	<p>suggestions, hummus and carrot/celery sticks in a cup.</p> <ul style="list-style-type: none"> <li>○ Themed idea of a jungle theme –Dee Seko suggested that she could donate the jungle theme</li> <li>○ Disco decisions: <ul style="list-style-type: none"> <li>▪ Pop corn \$1,00, cheese and crackers \$1, 3 cheerios in a cup \$1, sausage sizzle \$2, drinks \$2, fruit salad cups \$2, lollies</li> <li>▪ Food for healthy option done by pre-paid and pre-order</li> <li>▪ P-3 5pm to 6.15</li> <li>▪ 4-6 is 6.30 to 8.00</li> <li>▪ Sam M to do a flyer with pre-order food and pre-pay complete the forms so they just have to give them in on their way in.</li> <li>▪ Amanda has a contact for the DJ, lights and sound system.</li> <li>▪ Sell existing glo products cheaper.</li> <li>▪ Self face painting gold coin donation</li> <li>▪ Jungle safari theme.</li> </ul> </li> <li>● Alison to assist Kirsty with Bendigo Bank grant. Yr 4 for the financial literacy program. Deadline 24 May 2018</li> </ul>
<p><b>Correspondence received</b></p>	<p><b>Inward:</b></p> <p>Via email-Mumslink, Events Coordinator QLD day, CUA fun run, Margaret Leary P&amp;C's south east qld tour 2018, Glow products, Rebel sport statement \$1320.03 in credit, School fun run promo, Roy Johnson amusement rides promo, School fundraising newsletter, Fundraising with Mr Showbags, Rod Hickey new camp manager at camp cooby, Australian fundraising kit.</p>

	<b>Outward:</b> P&C Qld change of details online (Dee's mobile number updated and addition of Claire's details).
<b>Business arising from the correspondence</b>	1. No one interested in attending the P&C conference.
<b>Table Executive Committee's decisions (if any)</b>	
<b>Treasurer's report</b>	Attached  Currently needing to explore a loss of \$1748.95 for tuckshop. Sam and Alison to check further. If this loss is accurate then a significant review of the tuckshop will need to occur.  Report back to next meeting  Moved: Alison, seconded; Sam
<b>Subcommittee reports</b>	n/a
<b>Other reports such as Principal's report</b>	Attached-Principal report  <b>Tuckshop report:</b> <ul style="list-style-type: none"> <li>○ Start doing the pre-order once monthly</li> <li>○ Mother's day takings \$1955.35 profit of \$1078.15. Only 11 items left.</li> <li>○ Sports carnival canteen as a fundraiser for sports day.</li> <li>○ Left over from disco can be used.</li> </ul>
<b>Motions on notice</b>	1. Alison organising change of bank account name to Torquay State School P&C Association Inc.

<p><b>General business</b></p>	<ul style="list-style-type: none"> <li>▪ Claire will establish a closed group, Torquay State School P&amp;C Facebook page for ease of communication as a communication strategy.</li> <li>▪ Ideas to improve tuckshop sales: <ul style="list-style-type: none"> <li>○ Theme days around current events, and seasonal availability, done monthly, make them as a pre-order day.</li> <li>○ Special orders eg gelato days</li> <li>○ Explore flexi-schools as a tuckshop ordering / uniform shop, allows for online payments – Claire to explore.</li> <li>○ Parents finding change is problematic</li> <li>○ Cup-cake making for birthdays, basic cakes. Or fruit platter, zooper doopers, (no oven in tuckshop)</li> </ul> </li> <li>▪ General fundraising ideas: <ul style="list-style-type: none"> <li>○ Whole school bake off – cookies, cupcakes, slices, student leaders judge, then all items donated to tuckshop for sales</li> <li>○ Colouring in competition as a part of the bake off day.</li> <li>○ Cookie dough ideas. Billy Jean</li> </ul> </li> <li>▪ P&amp;C to generate a list/working document/ of parents and people who can be called upon to help</li> <li>▪ Combiz is being organised with Claire being an authorisation and Kirsty</li> </ul>
<p><b>applications for membership and recording of new members</b></p>	<p>Rossie Llyod Amanda Windle</p>

Closed at 5.50pm

Next meeting 20<sup>th</sup> June at 4.30pm